

Job Application Form

Date

Position You Are Applying For

Employment Type

		<input type="checkbox"/> Full-Time	<input type="checkbox"/> Part-Time
--	--	------------------------------------	------------------------------------

Personal Information

Full Name
Address
Phone
Email
Are you over the age of 18? <input type="checkbox"/> Yes <input type="checkbox"/> No

Educational Background

Degree / Course	University / Institute	Year of Graduate	City

Employment History

Company	Position	Dates worked	Reason for Leaving

Have you ever been dismissed or asked to resign from employment? <input type="checkbox"/> Yes <input type="checkbox"/> No

Why are you interested in working for Senior Benefit Advantage?

What days/hours are you available to work?

Do you have any other commitments that may interfere with your availability?
If so, please explain:

What skills do you have that you feel may aide your success within the company?

Do you have proficiency in Microsoft Office and Outlook? Yes No

Please list any other computer skills and programs you are familiar with:

References

(References should be professional/academic. Personal references are not permitted.)

Name	Relationship	Phone number	Can we call?
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

Please attach your resume to this job application form.

Applications may be submitted via email or bring it to our office at 603 S 2nd St. Coshocton, OH 43812 during office hours from 9am-4pm.